

Welcome to My Football Club Registration at Albany Creek Excelsior Football Club

[Go to the MyFootballClub.com.au website](http://MyFootballClub.com.au)

Retrieving a Password

1. Select "2012 Registration"
2. Select "2012 Player Registration" on the right side of the page.
3. You will be given two options which will allow you to find your FFA number, retrieve a password and enter the system.
4. If you can't find your FFA number- Contact FFA Call Centre **(02) 8020 4199** and they will assist you to locate your number, retrieve your password and log into the system.
5. If your email address does not match with data in My Football Club – Contact FFA support to update your email and log into the system.

Selecting Our Club

1. When you log in for the first time click "Make a Registration Now".
2. Type in our Club name which is Albany Creek Excelsior Football Club
3. Under Select Role: choose "Player".
4. Confirm details for playing history.
5. Select your Age Group Package – e.g. Junior Competition U6 –U17
6. Then Click Add.
7. Click Next.

Acknowledging Terms and Conditions

- Read and acknowledge all Terms and Conditions and Click Next.

Payment Options Screen

- You will be given the option to Invoice Me
- You will be sent an invoice via email.

Answer Additional Questions

- Save All Answers and Click Next.

Your Registration is Now Complete

You are now pending awaiting approval or pending awaiting payment.

The Club Registrar will now complete the final step of accepting your registration.

The next step will be to attend our **Sign-on week-end** to finalise payment and to

activate your registration - **Saturday 28th January 10.00am – 3.00pm**

Sunday 29th January 10.00am – 3.00pm

Updating your Details

- Please go into My Profile on your homepage. Select the small pencil in the right hand corner of the Contact details section and update your details.

Where do I go for help?

- FAQ's on the website.
- Player resources which are under the resources section in 2012 Registration.
- Call FFA Call Centre **(02) 8020 4199** particularly if you are having problems finding yourself or retrieving your password because your email is wrong.